SUMMER 2016

INCARCERATED STUDENT GUIDE

REGISTRATION BEGINS:
APRIL 18th

REGISTRATION ENDS:
JUNE 10th

SUMMER CLASSES BEGIN:
JUNE 13th

Student Application
Registration Forms for
Continuing, New, and
Returning Students, Majors/
Areas of Emphasis Guide,
Plus Non-Transfer A.A.
Degree Checklist Residency
Requirements and Dates
to Remember
Summer 2016 Textbook Instructions

Student Instruction Sheet

We do not accept any textbook mail orders. For security reasons, everything MUST be ordered online by the person placing the order.

These instructions MUST be followed to ensure timely processing.

If any portion of the form is incomplete, the person ordering will not be able to complete the process.

Items that must be sent to the ordering person:
- Bookstore Order Form
- Course Pages

1. Bookstore Order Form
   - You MUST complete items 1 & 2 under the Student section.
   - Complete item 1 by writing the courses you are going to be taking along with the books that you wish to have.
   - Write the appropriate quantity you wish to have next to each supply item.
   - Complete item 2 by filling out your personal information. Every line must be filled out. If you would like us to add your proctor’s name to the address please note it. This will ensure timely processing.

2. Course Pages
   - Check (√) the textbooks you wish to order on the appropriate course pages.
   - Make sure that your facility will allow you to order any of the CDs.

The “How to Order: Instructions for those ordering” page will help those who will be ordering the textbooks/supplies for you.

Please do NOT order textbooks until you have received confirmation that you have been enrolled in your class(es).

Please be advised that orders are not processed until 4 weeks prior to the beginning of the term.

Refunds, Exchanges, Buyback and Rental of Books

Refund
1. All student handbooks are non-refundable. Exchanges for incorrectly received books will be accepted (see Exchanges below).

2. The Bookstore can only refund books within the first three weeks of the term. Shipping & handling will not be reimbursed except under special circumstances.
   a. We will need the original Web Order paperwork or register receipt for proof of purchase.

3. Books ordered after the second week of class will be shipped with the understanding that all the books are non-refundable. Please let those who are ordering for you know this.

4. Orders returned to the bookstore after the three week period (#2) will be shipped back to the person who placed the order. Additional shipping fees for this service will be required.

5. Refund Policy is available to view at the coastlineccbookstore.com website.

Exchanges
1. If you should receive a book by error, please email the bookstore.
   a. We will need:
      i. to have the correct name(s) of the book(s) received by mistake;
      ii. to know what you should have received and/or what is missing;
      iii. the original Web Order paperwork for proof of purchase (copies will be accepted)

   b. If the student/family member ordered the wrong merchandise and is requesting an exchange, the merchandise must be shipped back to the bookstore and the bookstore must receive the merchandise before an exchange can be provided. The student/family member is responsible for additional shipping fees.

   c. If the bookstore filled the order in error the original shipping fees will be refunded once the merchandise is returned and received by the bookstore.

2. If the proctor can email this information to tm8110@bncollege.com, this will speed the turnaround time.

Buyback
Any Buyback request must be done by a representative of the student (family/friend). Books should be given to the representative. At the website coastlineccbookstore.com there is a tab entitled “Sell your books back for cash”. Clicking on the tab will take you to the online buyback site. Find and add the books you would like to sell by entering the ISBN number. There is no guarantee the books will be purchased. If there is an offer for purchase print your packing list and the free pre-paid shipping label that will be sent to you as an email link once you finalize your quote. Pack and send your books free of charge using the pre-paid shipping label. Once your books are received a check will be mailed to you within 3 weeks. Please do not send any buyback request or books to the Coastline Bookstore.

Book Rental
Books for rent are NOT available to Distance Learning students at this time.
How to Order Your Textbooks

Coastline Bookstore will only accept orders online. For security reasons we no longer accept mail orders.

HOW TO ORDER
Instructions for those who are ordering books and supplies for an incarcerated student.

IMPORTANT: PLEASE MAKE SURE ALL FORMS ARE COMPLETED AND FOLLOW ALL DIRECTIONS CAREFULLY, ANY OMISSIONS WILL DELAY YOUR ORDER.

INSTRUCTIONS
The bookstore requires that the incarcerated student sends you this information page, the Bookstore Order Form and the Course page. For the Course page, you should receive only the pages of the course the student is enrolled in.

Once you receive the order form with the student’s textbooks and/or general supply requests log on to the coastlineccbookstore.com website. Below are quick start instructions to assist you in placing an order.

Quick Start Instructions
Go to the coastlineccbookstore.com website

If ordering textbooks and handbooks
• Click on the textbooks tab drop down menu located under the college logo
• Click on Find textbooks
• Click on “Select A Campus” (Coastline Community College)
• Using the down arrow pick the current term
• Enter the Department, Course and CRN (Section)
• Scroll down and click on “Find Materials”

A list of materials will populate
1. Using the drop down arrow in the box to the right click on the price options (please be advised rentals are not available for incarcerated students)
2. View shopping cart when you have completed all your requests,
3. In the shopping cart you can edit and increase amounts by using the edit tab in each box (make sure to use the UPDATE tab after you have edited the order)
4. To add additional textbooks just repeat the same steps
5. Click on the “CHECK OUT” (right side of the screen)

You will be prompted to provide your personal information including shipping information for the student.

If ordering general supplies (scantrons)
Go to the coastlineccbookstore.com website
Approved incarcerated supplies are listed on the “Bookstore Order Form”. Make sure the student provides the correct description and or item numbers before placing the order.

1. Please confirm with the student that they are authorized to receive specific supplies before ordering.
2. Any supplies not approved will be removed from the order.
3. In the search box (Enter your search details) type in “Incarcerated Approved” a list will populate of supplies that are pre-approved for incarcerated students.
   • Click on the merchandise requested
   • On the left side of “ADD TO CART” enter the amount needed and click on “ADD TO CART”
   • After you add to cart you will be asked if you would like to continue shopping or to view cart
   • Once the order is complete
   • Click on the “CHECK OUT” (right side of the screen)

You will be prompted to provide your personal information including shipping information for the student.

Additional online order information
• Once you have placed your order, you will receive a confirmation email
• If materials have been backordered you receive a notification email
• Once the order is filled and shipped you will receive a email notification with tracking numbers
• A flat rate of $9.95 is available for shipping and is strongly recommended
• If shipping to a P.O. Box address, DO NOT type P.O., type Box with address when filling in the shipping information online
• Orders are processed 4 weeks prior to the beginning of a term.
• (Any orders received before this time will be placed on hold)
• Selected pages from the Incarcerated Student Guide are available to view on the website under Incarcerated Students FAQ's

CONTACTING the bookstore
• We do not take orders over the phone.
• Contact number (714) 241-6101 or email tm8110@bncollege.com
During the beginning of the term, return calls can take up to 72 hours to respond. We recommend viewing the Incarcerated FAQ’s on the bookstore website before calling. Go to coastlineccbookstore.com click on the Incarcerated Students FAQ’s located at the center bottom of the page. Once in the link click “here” (in red) to review Incarcerated Students (ISSS) Online Ordering Guide.
Bookstore Order Form

Student

1. Fill out the following class information: To double verify, you must also send the Course Pages with check marks along with what you write below.

<table>
<thead>
<tr>
<th>TERM</th>
<th>DEPARTMENT</th>
<th>CLASS</th>
<th>CRN/SECTION #</th>
<th>TITLE OF BOOK(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: Spring 2016</td>
<td>Math</td>
<td>C008</td>
<td>92657</td>
<td>Pre-Algebra Math 008 Looseleaf</td>
</tr>
</tbody>
</table>

Incarcerated approved items can be found on the coastlineccbookstore.com website. Enter “incarcerated approved” in the search box located on the right side of the website.

Supplies: Please write quantity in space next to each item needed.

- ______  BIC Crystal Pen Black  ($2.48)
- ______  BIC Crystal Pen Blue  ($2.48)
- ______  Letter of Agreement Package- 5 letters/1 stamped envelope ($2.10)
- ______  Math C160 Calculator, TI30X IIS Scientific  ($19.98)
- ______  Mead Wireless 3-subject notebook  ($4.98)
- ______  Orange Scantron, F17851  ($0.30)
- ______  Oxford Index Cards, 3x5in, Ruled, 100 ct.  ($1.18)
- ______  Roaring Springs Imprinted Laminated Portfolio (folder)  ($1.98)
- ______  Scantron Envelope  ($0.65)
- ______  Wide-Ruled Filler Paper, 200 ct.  ($5.98)

2. Fill out the following personal information:

   Student Name:__________________________  
   CCC Student ID #: __________________________________________
   Proctor Name:  _______________________________________
   Facility/Institution:  _______________________________________
   Incarceration # (IC#):  ________________________________________
   Mailing Address: _______________________________________
   Housing # (H#):  ____________________________________________
   City: __________________________  
   State: ___________________________  
   Zip Code:_________________

3. Send this form and the Course Pages to the person who will be placing the order.

Person Placing Order

1. Go to www.coastlineccbookstore.com to place an order for books and supplies.

2. When the order is placed you will receive an email confirming the order request. Once the order is fulfilled, you will receive a second email confirming the order is complete. Orders are shipped after it has been filled depending on the time of day it was processed.

3. It is not recommended to request expedited shipping. An order regardless of the shipping method can take more than two weeks to process once it has arrived at the location site.

4. For additional assistance or questions in placing an order online go to www.coastlineccbookstore.com. Click the Incarcerated Students FAQ’s and then click the “here” review Incarcerated Students ISSS Online Order Guide tab at the top of the screen.

Orders can only be placed online. Orders placed by phone, fax or mail will not be processed. Trust checks issued by the facility are the only additional form of payment.
We no longer accept any mail-in order forms unless it is paid for with a student trust check. Please follow the steps below. If you are not the student, you MUST use www.coastlineccbookstore.com to place your order.

**Student Trust Check Order Form**

If you, the student, are using a trust check, please follow the following steps:

1. **Fill out your information:**
   - Student Name: __________________________
   - CCC Student ID #: ________________________
   - Facility/Institution: ______________________
   - Incarceration # (IC#): ____________________
   - Mailing Address: _________________________
   - Housing # (H#): _________________________
   - City: __________________________
   - State: _____________________________
   - Zip Code: ______________________

2. **It is important to completely fill out these two sections with your text and supply information along with the total cost:**

<table>
<thead>
<tr>
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<th>DEPARTMENT</th>
<th>CLASS</th>
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<td>92657</td>
<td>Pre-Algebra Math 008 Looseleaf</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Supplies</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

   **Subtotal**
   **Tax (shipping inside CA-8%)** Any orders outside of California, please add appropriate tax rate per your location.
   **Shipping & Handling** $9.95
   **Grand Total** $

3. Send student trust checks to Coastline College Bookstore at: 11460 Warner Ave. Fountain Valley, CA 92708
4. Prices listed in the Incarcerated Student Guide are only estimated prices. Please go to www.coastlineccbookstore.com to review updated prices before processing Trust Checks.
5. Any Trust Checks received without an order form will be placed on hold for up to 3 weeks prior to the beginning of the semester. If no order form is received, the check will be voided after the 3rd week and returned to the address listed on the check.
6. Any Mail Orders received without a Trust Check will be placed on hold for up to 3 weeks prior to the beginning of the term. If no check is received the order will be voided and a letter will be sent to the student.
7. Processing Trust Check orders can take up to two days to process before the orders are filled.
8. Any request for a refund or refused shipment of an item that was purchased with a Trust Check will be credited to a bookstore student account under the student’s first and last name. All refund policies are in effect.

**We will not take any orders over the phone, by fax or any mail orders for any reason unless purchased using a student trust check. Trust checks are issued by the facility the student is located at. No personal and/or money orders will be accepted.**
Courses/Textbooks

Orders begin to be processed 4 weeks before the beginning of the term depending on availability. Any orders received before this time period will be placed on hold.

**ANTHROPOLOGY C100 – CULTURAL ANTHROPOLOGY**

<table>
<thead>
<tr>
<th>R/O</th>
<th>Order</th>
<th>Author</th>
<th>Title</th>
<th>Edition/Year</th>
<th>Est. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Req</td>
<td>Haviland</td>
<td>Cultural Anthropology: The Human Challenge</td>
<td>14/14</td>
<td>263.00</td>
<td></td>
</tr>
<tr>
<td>Req</td>
<td>Haviland</td>
<td>The Human Challenge Study Guide</td>
<td>14/14</td>
<td>103.00</td>
<td></td>
</tr>
<tr>
<td>Req</td>
<td>Premium S</td>
<td>Anthropology C100 Handbook</td>
<td>Summer</td>
<td>10.00</td>
<td></td>
</tr>
<tr>
<td>Req</td>
<td>Scantrons</td>
<td>Distance Learning Scantrons (4 @ $.30)</td>
<td></td>
<td>1.20</td>
<td></td>
</tr>
</tbody>
</table>

You must choose one of the following optional books to do a report and a second title if you want extra credit.

<table>
<thead>
<tr>
<th>Opt</th>
<th>Author</th>
<th>Title</th>
<th>Edition/Year</th>
<th>Est. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opt</td>
<td>Chance</td>
<td>China’s Urban Villagers</td>
<td>2/91</td>
<td>78.00</td>
</tr>
<tr>
<td>Opt</td>
<td>Chavez</td>
<td>Shadowed Lives</td>
<td>3/13</td>
<td>78.00</td>
</tr>
<tr>
<td>Opt</td>
<td>Turnbull</td>
<td>Mbuti Pygmies</td>
<td></td>
<td>78.00</td>
</tr>
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</table>

**ASTRONOMY C100 – INTRODUCTION TO ASTRONOMY**

<table>
<thead>
<tr>
<th>R/O</th>
<th>Order</th>
<th>Author</th>
<th>Title</th>
<th>Edition/Year</th>
<th>Est. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Req</td>
<td>Seeds</td>
<td>Horizons: Exploring the Universe</td>
<td>13/14</td>
<td>250.00</td>
<td></td>
</tr>
<tr>
<td>Opt</td>
<td>Coast</td>
<td>Observations &amp; Theories Student Guide</td>
<td>2014</td>
<td>110.00</td>
<td></td>
</tr>
<tr>
<td>Req</td>
<td>Premium S</td>
<td>Astronomy C100 Handbook</td>
<td>Summer</td>
<td>8.00</td>
<td></td>
</tr>
<tr>
<td>Req</td>
<td>Scantrons</td>
<td>Distance Learning Scantrons (4 @ $.30)</td>
<td></td>
<td>1.20</td>
<td></td>
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</tbody>
</table>

**BIOLOGY C100 - INTRODUCTION TO BIOLOGY**

<table>
<thead>
<tr>
<th>R/O</th>
<th>Order</th>
<th>Author</th>
<th>Title</th>
<th>Edition/Year</th>
<th>Est. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Req</td>
<td>Starr</td>
<td>Biology: Concepts &amp; Applications</td>
<td>9/15</td>
<td>284.00</td>
<td></td>
</tr>
<tr>
<td>Opt</td>
<td>Coast</td>
<td>Student Guide for Cycles of Life</td>
<td></td>
<td>91.00</td>
<td></td>
</tr>
<tr>
<td>Req</td>
<td>Premium S</td>
<td>Biology C100 Handbook</td>
<td>Summer</td>
<td>7.50</td>
<td></td>
</tr>
<tr>
<td>Opt</td>
<td>Warwick</td>
<td>Midterm/Final Review CD Biology 100</td>
<td></td>
<td>5.00</td>
<td></td>
</tr>
<tr>
<td>Req</td>
<td>Scantrons</td>
<td>Distance Learning Scantrons (4 @ $.30)</td>
<td></td>
<td>1.20</td>
<td></td>
</tr>
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</table>

Please be advised:
The most current handbooks must be used.
All Distance Learning Scantrons indicated are orange and used only for courses listed in this guide.
All student handbooks are ‘final sale’ and are not refundable.
All prices, editions, versions, authors, titles, and availability are subject to change without prior notice.
All prices shown are ‘estimated’ and are subject to change.
Current prices can be obtained on the coastlineccbookstore.com website.
Before enrolling, be sure you are able to view the DVD’s for the class if DVD’s are required.
Orders are processed 4 weeks before the beginning of the term depending on inventory availability.
Any orders received before this time period will be placed on hold.
Submitting an application does not guarantee enrollment.
Courses/Textbooks

BUSINESS C100 - INTRODUCTION TO BUSINESS 3.0 units
A survey in business providing a multidisciplinary examination of how culture, society, economic systems, legal, international, political, financial institutions, and human behavior interact to affect a business organization’s policy and practices within the U.S. and a global society. Demonstrates how these influences impact the primary areas of business, including organizational structure and design; leadership, human resource management, organized labor practices; marketing; organizational communication; technology; entrepreneurship; legal, accounting, financial practices; the stock and securities market, and, therefore, affect a business’ ability to achieve its organizational goals. Graded or Pass/No Pass option. Transfer Credit: CSU. C-ID: BUS 110.
CRN/Section #73267 8-wk/Jun 13th Henry, C.

R/O Order Author Title Edition/Year Est. Price
Req ☐ Pride Business 12/14 253.00
Req ☐ Premium S Business C100 Handbook Summer 11.00
Req ☐ Scantrons Distance Learning Scantrons (16 @ $.30) 4.80

BUSINESS C110 - LEGAL ENVIRONMENT OF BUSINESS 3.0 units
Fundamental legal principles pertaining to business transactions. Introduction to the legal process and law as an instrument of social and political control in society. Topics include sources of law and ethics, contracts, torts, agency, criminal law, business organizations, judicial and administrative processes, employment law, forms of business organizations, and domestic and international governmental regulations. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: BUS 120
CRN/Section #73268 8-wk/Jun 13th Crawfis, R.

R/O Order Author Title Edition/Year Est. Price
Req ☐ Davidson ACP Legal Environment of Business 8/07 252.00
Req ☐ Premium S Business C110 Handbook Summer 6.50
Opt ☐ Crawfis Midterm/Final Review CD Business C110 5.00
Req ☐ Scantrons Distance Learning Scantrons (4 @ $.30) 1.20

BUSINESS C150 – INTRODUCTION TO MARKETING 3.0 units
Introduction to Marketing provides a practical introduction to contemporary marketing principles as applied in an increasingly Internet-driven marketplace. Topics include analyzing market characteristics, evaluating product and service strategies, and building strategic marketing plans. Internet experience helpful. Graded or Pass/No Pass option. Transfer Credit: CSU.
CRN/Section #73270 8-wk/Jun 13th Oelstrom, J.

R/O Order Author Title Edition/Year Est. Price
Req ☐ Boone Contemporary Marketing, 2015 16/15 260.00
Req ☐ Premium S Business C150 Handbook Summer 8.75
Req ☐ Scantrons Distance Learning Scantrons (4 @ $.30) 1.20

COUNSELING C105 – STRATEGIES FOR COLLEGE SUCCESS 3.0 units
Course designed to increase success in achieving educational, career, and life goals. It includes information on learning styles and strategies, time management, decision making, goal setting, college resources and services, memory techniques, note-taking, test-taking, and other successful techniques. Students will develop educational and career plans. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.
CRN/Section #73226 8-wk/Jun 13th Winterbourne, S.

R/O Order Author Title Edition/Year Est. Price
Req ☐ Downing On Course Study Skills Plus Edition 3/17 120.00
Req ☐ Premium S Counseling C105 Handbook Summer 5.50
Req ☐ Coast Assignment Journal Counseling C105 5.00
Req ☐ Scantrons Distance Learning Scantrons (4 @ $.30) 1.20
ENGLISH C103 – BUSINESS ENGLISH  3.0 units
English for careers focuses on real-world English skills that contribute to good workplace communication. It includes English principles you already know, those you learned in the past and forgot, and those you wish you had learned. Students study grammar, English usage, punctuation, spelling, vocabulary, and dictionary use from the businessperson’s viewpoint. Emphasis is placed on finding and correcting types of errors people make while speaking and writing. Graded or Pass/No Pass option. Transfer Credit: CSU.
CRN/Section #73502  8-wk/June 13th  Ardinger, C.
CRN/Section #73501  8-wk/June 13th  Dang, M.
CRN/Section #73253  8-wk/June 13th  Daniel, M.
CRN/Section #73500  8-wk/June 13th  Ozbirn, K.

You must complete either English C103 with a ‘C’ or better or pass the English C099 credit-by-exam if in the future you intend to enroll in English C135.

FOODS & NUTRITION C170 - NUTRITION  3.0 units
Scientific concepts of nutrition relating to the functioning of nutrients in the basic life processes. Individual needs, food sources of nutrients, current nutrition issues, and diet analysis will be emphasized. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.
CRN/Section #73302  8-wk/June 13th  Parent, N.

GEOL OGY C105 - GENERAL GEOLOGY  3.0 units
Formerly GEOL C100. A study of the composition and structure of the earth and the internal and external processes which modify the crust and the surface. Rock and mineral formation, geologic hazards, resource discovery and uses will be covered. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor). C-ID: 100.
CRN/Section #73296  8-wk/June 13th  McNamara, J.

HEALTH C100 – PERSONAL HEALTH  3.0 units
Examines personal, community, and global health issues and problems. Provides basic information for healthful living, stressing positive health behavior and personal responsibility. Areas of emphasis include life cycle changes, emotional and sexual adjustment, disease prevention and control, personal fitness, nutrition, stress, substance use and abuse, environmental and consumer health. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.
## Courses/Textbooks

### HISTORY C170 - U.S. HISTORY TO 1876 3.0 units
A comprehensive examination of the history of the United States from the beginnings of exploration to the end of reconstruction after the Civil War. It covers the political, economic, diplomatic, social, and cultural aspects of American life during this time span. This course fulfills the UC and CSU requirements for the BA degree and is transferable to all state institutions of higher learning. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: HIST 130.

CRN/Section #73374 8-wk/June 13th
Freeman, W.

<table>
<thead>
<tr>
<th>R/O</th>
<th>Order</th>
<th>Author</th>
<th>Title</th>
<th>Edition/Year</th>
<th>Est. Price</th>
</tr>
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<tbody>
<tr>
<td>Req</td>
<td></td>
<td>Divine</td>
<td>American Past and Present V1</td>
<td>10/13</td>
<td>197.00</td>
</tr>
<tr>
<td>Req</td>
<td></td>
<td>Premium S</td>
<td>History C170 Handbook</td>
<td>Summer</td>
<td>6.00</td>
</tr>
<tr>
<td>Req</td>
<td></td>
<td>Scantrons</td>
<td>Distance Learning Scantrons (4 @ $ .30)</td>
<td></td>
<td>1.20</td>
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</tbody>
</table>

### HISTORY C175 - U.S. HISTORY SINCE 1876 3.0 units
Comprehensive examination of the history of the U.S. from Reconstruction to the present time. Covers the political, economic, diplomatic, social, and cultural aspects of American life. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

CRN/Section #73303 8-wk/June 13th
Diaz-Brown, W.

<table>
<thead>
<tr>
<th>R/O</th>
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<th>Author</th>
<th>Title</th>
<th>Edition/Year</th>
<th>Est. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Req</td>
<td></td>
<td>Roark</td>
<td>American Promise, Vol. 2 Since 1865</td>
<td>6/15</td>
<td>168.00</td>
</tr>
<tr>
<td>Req</td>
<td></td>
<td>May</td>
<td>The 9/11 Commission Report w/Related Doc</td>
<td>2007</td>
<td>24.00</td>
</tr>
<tr>
<td>Req</td>
<td></td>
<td>Premium S</td>
<td>History C175 Handbook</td>
<td>Summer</td>
<td>7.50</td>
</tr>
<tr>
<td>Req</td>
<td></td>
<td>Scantrons</td>
<td>Distance Learning Scantrons (4 @ 0.30)</td>
<td></td>
<td>1.20</td>
</tr>
</tbody>
</table>

### HISTORY C180 - WESTERN CIVILIZATION 1 3.0 units
A study of the development of present day western culture from the earliest beginnings to 1550 with emphasis on the impact of philosophical, social, and economic factors on western civilization. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

CRN/Section #73304 8-wk/June 13th
Najera, M.

<table>
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<tr>
<th>R/O</th>
<th>Order</th>
<th>Author</th>
<th>Title</th>
<th>Edition/Year</th>
<th>Est. Price</th>
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### HUMANITIES C110 - HUMANITIES THROUGH THE ARTS 3.0 units
This course surveys Western Civilization’s cultural achievement in music, literature, drama, film, painting, sculpture and architecture. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

CRN/Section #73254 8-wk/June 13th
Windsor, A.

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Submitting an application does not guarantee enrollment.

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Incarcerated Student Guide Summer Term 2016
MANAGEMENT & SUPERVISION C100 – BUSINESS ORGANIZATION & MANAGEMENT 3.0 units
Business Organization and Management is a course designed to provide a comprehensive review of the role of management in the current business environment. Students will be introduced to the terminology, theories, and principles that make up the core of business management. The 21st Century workplace is undergoing dramatic changes. Organizations are reinventing themselves for speed, efficiency, and flexibility and creating a strategic advantage with customer-focused leadership. Teams are becoming the basic organizational building block with the increased emphasis on employee participation, and empowerment. Graded or Pass/No Pass option. Transfer Credit: CSU.
CRN/Section #73271  8-wk/June 13th  Lockwood, F.

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MARINE SCIENCE C100 - INTRODUCTION TO MARINE SCIENCE 3.0 units
A general study of the marine environment. Examines the chemical, biological and geological properties of the sea, the sea as a natural resource and its geo-political and economic impact. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.
CRN/Section #73297  8-wk/June 13th  Curtis, M.D.

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MASS COMMUNICATIONS C100 - INTRODUCTION TO MASS COMMUNICATIONS 3.0 units
Formerly COMM C100. A study and analysis of the major media--newspapers, magazines, radio and television - covering how they function and affect society. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.
CRN/Section #73385  8-wk/June 13th  Carlucci, M.

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MATHEMATICS C005 – BASIC MATHEMATICS 3.0 units
Fundamental operations of arithmetic including operations on whole numbers, fractions, decimals, percents, descriptive statistics, geometry, and consumer applications. (NOT DEGREE APPLICABLE) Advisory: Take Math Placement Test. Pass/No Pass Only.
CRN/Section #73382  8-wk/June 13th  Feiner, H.

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Courses/Textbooks

MATHEMATICS C030 - INTERMEDIATE ALGEBRA 4.0 units
Review of elementary algebra, linear and quadratic equations, curve plotting, exponents, radicals, polynomials. Systems of equations/inequalities, nonlinear equations, logarithmic and exponential functions, complex numbers, and applications.
PREREQUISITE: MATH C010 with a grade of "C" or better or achieve qualifying score on Math Placement Test. Graded or Pass/No Pass option.
CRN/Section #73435 8-wk/June 13th Forbes, J.

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MATHEMATICS C160 – INTRODUCTION TO STATISTICS 4.0 units
Topics covered include collecting of data, sampling, probability, hypothesis testing, analyzing of variance, nonparametric testing, and correlating for application in the natural sciences, social sciences, business, and management. Use of statistical technology will be introduced. PREREQUISITE: MATH C030 or C045 with a grade of C or better or qualifying score on Math Placement Test. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.
CRN/Section #73533 8-wk/June 13th Nguyen, D.

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PHILOSOPHY C100 - INTRODUCTION TO PHILOSOPHY 3.0 units
This course introduces the main ideas, methods, and problems of philosophy. Expected topics include the nature of philosophy and reality, sources and limits of knowledge, questions of human nature and free will, the relationship between mind and body, the question of God, sources of knowledge, and personal and social ethics. Other topics that may be examined from a philosophical perspective include the nature of the self, truth, ethics, religion, science, language, beauty and art, political theory, or mind. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PHIL 100.
CRN/Section #73538 8-wk/June 13th Sliff, R.

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PHILOSOPHY C115 - LOGIC AND CRITICAL THINKING 3.0 units
This course introduces logic and critical thinking. It covers persuasion, argument, semantic and logical consistency, and the accurate use of language, both meaning and structure. It evaluates the effects of advertising, politics, religion, and the news media. The course also explores the gulf between reasoning in theory and in practice. Students critically evaluate world philosophies, religions, cultural influences, and history, and analyze deductive and inductive proofs through categorical and sentential logic. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.
CRN/Section #73433 8-wk/June 13th Doyle, J.

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**PHILOSOPHY C120 - ETHICS**  
3.0 units  
This course examines morality, values, and representative ethical theories. Moral problems may include euthanasia/assisted suicide, capital punishment, war, hunger and homelessness, global resource inequality, animal rights, the free rider problem, the environment and future generations, racial and gender injustice, sexual and reproductive autonomy, exploitation, or personal and social responsibility. Graded or Pass/No Pass option. Transfer Credit: CSU; UC.

CRN/Section #73255  
8-wk/June 13th  
Curry, F.

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**POLITICAL SCIENCE C180 - AMERICAN GOVERNMENT**  
3.0 units  
Formerly PSCI C100. An introduction to the principles and problems of government, with particular attention to the American political system at all levels. Emphasis is on the human factor in politics and the realities of government at work. This course satisfies the state college requirement on the Constitution of the United States and California state and local government. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: POLS 110.

CRN/Section #73305  
8-wk/June 13th  
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**PSYCHOLOGY C100 - INTRODUCTION TO PSYCHOLOGY**  
3.0 units  
Fundamentals of human psychology. Using a scientific approach to the study of human behavior, this course examines and integrates physiological, intrapsychic and social/behavioral perspectives on human thought and behavior. Major units include biological bases of behavior, sensation, perception, motivation, learning and memory, maturation and development, personality, and social psychology. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 110.

CRN/Section #73306  
8-wk/June 13th  
Barnes, R.

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**PSYCHOLOGY C116 - CHILD GROWTH AND DEVELOPMENT**  
3.0 units  
Formerly PSYC C115. Examination of human development from conception through adolescence. Includes the biological, psychological and socio-cultural aspects of the maturation process. Graded or Pass/No Pass option. Transfer Credit: CSU.

CRN/Section #73261  
8-wk/June 13th  
Tran, T.

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**PSYCHOLOGY C255 – ABNORMAL PSYCHOLOGY**  
3.0 units  
Formerly PSYC C120. An introduction to emotional and mental disorders from a biological, socio-cultural and psychological approach. The course covers the field’s historical approaches and the range of psychological disorders as well as their symptoms, treatment, and the prevention of mental problems. Independent Study. Graded or Pass/No Pass option. **PREREQUISITE: PSYC C100 with a grade of C or better.** Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: PSY 120.

CRN/Section #73396  
8-wk/June 13th  
Staff

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Courses/Textbooks

**SOCIOLOGY C100 - INTRODUCTION TO SOCIOLOGY**  
3.0 units  
Introduction to the scientific study of human society and social behavior, including analysis of social interrelationships and human group organization, culture, social differentiation, and social institutions. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: SOCI 110.  
CRN/Section #73259  
8-wk/June 13th  
Petropoulos, M.  
*ACP SOCIOL OGY CUSTOM EDITION REQUIRED BY INSTRUCTOR. NO OTHER VERSIONS WILL BE ACCEPTED.*  

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**SOCIOLOGY C110 - MARRIAGE AND FAMILY**  
3.0 units  
A study of the family as a social institution. Examines the process of family development including: dating, courtship, engagement, mate selection, marriage, parenthood and divorce. Crises and challenges facing families today will be examined from a sociological perspective. Graded or Pass/No Pass option. Transfer Credit: CSU; UC. C-ID: SOCI 130.  
CRN/Section #73418  
8-wk/June 13th  
Washington, W.  

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**SOCIOLOGY C120 - INTRODUCTION TO GERONTOLOGY**  
3.0 units  
A multidisciplinary overview of the biological, psychological and sociological aspects of the aging process. Graded or Pass/No Pass option. Transfer Credit: CSU; UC credit limitations (see counselor).  
CRN/Section #73377  
8-wk/June 13th  
Eber, L.P.  

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Please be advised:  
The most current handbooks must be used.  
All Distance Learning Scantrons indicated are orange and used only for courses listed in this guide.  
All student handbooks are ‘final sale’ and are not refundable.  
All prices, editions, versions, authors, titles, and availability are subject to change without prior notice.  
All prices shown are ‘estimated’ and are subject to change.  
Current prices can be obtained on the coastlineccbookstore.com website.  
Before enrolling, be sure you are able to view the DVD’s for the class if DVD’s are required.  
Orders are processed 4 weeks before the beginning of the term depending on inventory availability.  
Any orders received before this time period will be placed on hold.  
Submitting an application does not guarantee enrollment.